

**Everett School Employee Benefit Trust**  
**Agenda (Revised 9/23/13)**  
**Wednesday, September 25, 2013**  
**Administrative Service Center**  
**Boardroom**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the September 18, 2013 Meeting**
- 4. Financials – Darla Vanduren (Darla will provide updated hardcopies for the Trustees' review.)**
  - Approval of annual audit
- 5. Consultant Report – Sean White (Please bring to this meeting the handouts provided by Sean at the September 18 meeting.)**
  - a. Finalize upcoming fiscal year plans and rates
  - b. Scenarios
- 6. Approve Annual Budget – Trustees**
  - a. Final approval of Wellness Program budget
- 7. Proposed Revisions to Trust Policy 491, Open Public Meetings – Trustees**
- 8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees**

Annual **October** meeting topics:

  - ✓ Wellness end-of-year report (Gail)
  - ✓ Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
  - ✓ Open enrollment begins (Randi)
  - ✓ Quarterly EAP report (Randi)
- 9. Other**
  - a. 2013-14 ESEBT meeting agenda item due dates
  - b. *Education Week* article: Helping Teachers Get Healthier – Wellness matters for educators and schools
- 10. Adjourn to Executive Session**
  - Review compensation for Trust financial and support services
- 11. Adjournment**

Next Meeting  
October 16, 2013  
4:00 p.m.